

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Tuesday, February 22, 2022 – 8:00 a.m. - 9:30 a.m.

Join Zoom Meeting <https://hcc-edu.zoom.us/j/95135881099>

Meeting ID: 951 3588 1099

Passcode: 410810

One tap mobile +19292056099,,95135881099#,,,,*410810# US (New York)

AGENDA

- Call to Order
- Roll Call
- Consent Agenda
 - Consideration of Minutes for Board of Trustees Meeting of January 25, 2022 (separate attachment)
 - Report of Personnel Actions dated February 25, 2022
 - To approve personnel actions
 - To empower the President of the College to approve all personal actions prior to the next meeting
 - Sabbatical Request – Vanessa Martinez
 - To approve the sabbatical request as listed above.
 - Committee Reports
 - Advocacy
 - Audit and Finance
 - By-Laws and Governance
 - Equity
 - Nominating
 - Presidential Evaluation Committee
 - Strategic Planning
- Report of the Chair
- President’s Report
 - Shared Governance Update
 - SP Plan Metrics Update
 - SP Refresh Update
 - Other Updates
- Upcoming Events
 - Black History Month College Events: <https://www.hcc.edu/student-life/awareness-and-heritage/black-history-month>
 - HCC Board Equity Training Series – Micro-aggressions and Implicit Bias – Tuesday, March 1, 2022 at 8 am
 - Commencement Class of 2022 – June 4, 2022 at 10 am
- Adjournment

NEXT SCHEDULED MEETING – TUESDAY, February 22, 2022

**HOLYOKE COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT**

MEMORANDUM

TO: Board of Trustees
FROM: Dr. Christina Royal, President
DATE: February 22, 2022
SUBJECT: Personnel Updates

Non-Unit Professional Appointment

Name	Title/Area/Funding	Date of Hire
Thomas Tortoriello	Computer Analyst System Support/ITD/Trust Funded	February 1, 2022

MCCC Unit Professional Appointment

Name	Title/Area/Funding	Date of Hire
Amy Woody	Foundations of Health Academic Counselor/ Academic Advising Services/State Funded	February 16, 2022

SUGGESTED MOTION: To approve the personnel actions listed above for the Non-Unit Professional and MCCC Unit Professional staff.

OFFICE OF THE PRESIDENT

MEMORANDUM

TO: The Board of Trustees
FROM: Dr. Christina Royal, President
DATE: February 22, 2022
SUBJECT: Sabbatical Request

Based on the recommendations of the Sabbatical Leave Committee, the Vice President of Academic & Student Affairs, and after reviewing the contractual sabbatical criteria, I concur with the following:

Vanessa Martinez – Half year leave at full salary

SUGGESTED MOTION: To approve the sabbatical request as listed above.

COMMITTEE REPORTS

Advocacy

No Report.

Audit and Finance Committee

The Committee met on February 8, 2022 and reviewed and approved the Second Quarter Statement of Revenue and Expenses. The Committee was also provided with a Facilities Department project update on replacing the water lines on campus.

By-Laws and Governance

The Committee has not met this month, but will work on tabulating the responses to the self-assessment tool that was sent out and prepare recommendations on our next steps.

Equity

The Committee met on February 1, 2022 to begin their work on a revised Board Equity Statement.

Nominating

No Report.

Presidential Evaluation

No Report.

Strategic Planning

The Committee will be meeting on February 18, 2022 to receive an update on the Strategic Plan Refresh, and review metrics for this's year Strategic Plan.